


 MEDA Water  EUROPEAID CO-OPERATION OFFICE	 MEDA Water  EUROPEAID مكتب التعاون		DOCUMENT 3	
		ENVIRONMENTAL MANAGEMENT PROGRAM		Review
				Page 1 of 3



ENVIRONMENTAL MANAGEMENT PROGRAM

Rev	Date	Improvement's description

INDEX

1	PURPOSE	2
2	SCOPE	2
3	REQUIREMENT	2

<u>ELABORATED:</u> Date:	<u>REVISED:</u> Date:	<u>APPROVED:</u> Date:
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			DOCUMENT 3
			Review
		ENVIRONMENTAL MANAGEMENT PROGRAM	Page 2 of 3

1 PURPOSE

This requirement is developed to control those Significant Aspects not already under Operational Control and having Objectives & Targets.

The Environmental Management Program (EMP) is intended to achieve the Objectives & Targets by:

- Designating responsible individuals at each relevant function and level of the organization.
- Establishing the specific steps necessary to implement the objective.
- Establishing the timeframe of executing the Environmental Management Program (EMP), with the intent to meet the target associated with the objective.
- Identifying the monitoring and measurement parameters to be tracked in order to ascertain progress toward achieving the Objective & Target.

2 SCOPE

The following requirement describes the process for developing EMPs associated with the WWTP operation.





3 REQUIREMENT

3.1 Review the Objectives & Targets

Reviewing the Objectives & Targets to develop appropriate EMP. The EMS Team and Coordinator should confer with applicable Department Director and other personnel to ensure the appropriateness of the EMP.

3.2 Develop the Environmental Management Program

Developing the EMP addressing the requirements noted in the International Standard ISO 14001, section 4.3.4.

 MEDA Water  EUROPEAID CO-OPERATION OFFICE	 MEDA Water  EUROPEAID مكتب التعاون		DOCUMENT 3
			Review
		ENVIRONMENTAL MANAGEMENT PROGRAM	Page 3 of 3

3.3 Obtain proper approval from management

Obtaining proper approval from management to ensure resources are, and will be, available to carry out the Environmental Management Program. This will be done in accordance with the Budget Process.

3.4 Collect the performance data

Collecting the performance data to evaluate progress toward meeting the Objective & Target, and report to management.

3.5 Review the monitoring data

Reviewing the monitoring data to make ongoing adjustments as necessary.